



SAA/CONS/007 NAVAIDs Design and supervision Services”

CLARIFICATION ISSUE 02

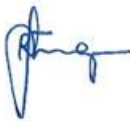
29 February, 2024

I. CLARIFICATIONS TO QUESTIONS RAISED BY BIDDERS

Item Ref.	Questions Raised	SAA/SARIP Answers
9.	Specific due time for Submission	<p>Due submission time is at 11:00am local Samoan time on the 11th of March, 2024.</p> <p>We advise all interested firms to double check current local times to ensure REOI’s are received on time.</p>
	Any preferred format to follow when submitting EOI?	<p>There is no standard/specific template for submission, but in general, REOI’s usually provide the Company’s Profile (including any related certifications) & Experience (general and relevant), and their proposed team for the services.</p> <p>Each firm can express/detail as much information for evaluation in accordance to the shortlisting evaluation criteria outlined in the REOI and TOR.</p>
	Document size limit	<p>There is currently no upper limit size to the portal link, however, the larger the size the longer it will take to upload files onto the portal.</p>
	Confirm whether the references of the local/national company will be considered if they are engaged as a sub-consultant for the project?	<p>During the REOI stage (current stage), any expert’s qualifications & experience (whether in-house or subconsultant) will not be scored. What will be evaluated, is the <u>firm’s ability to provide</u> all the available resources & personnel to complete the assignment. The firm’s overall experience will play a key role in their evaluation score, and the evaluation of EOI’s will confirm which firms will be shortlisted. For each evaluation criteria listed in REOI (refer to Section 3), the firm needs to demonstrate how it meets each criterion.</p> <p>Note that the EOI evaluation criteria (v) states availability of technical personnel and capacity to complete services. In this case, the firm may list their proposed personnel and confirm their <u>availability</u>, as well as a summary of their experience to show their capability to carry out their proposed roles. Whether</p>

Item Ref.	Questions Raised	SAA/SARIP Answers
		<p>they are subconsultants or in-house staff, will not affect the scoring for these particular criteria.</p> <p>Once the EOI's have been evaluated, only the shortlisted firms will be invited to submit a Technical and Financial Proposal via a Request for Proposal (RFP) which will outline all the relevant instructions and conditions. During the RFP stage, the experts' qualifications & experience will then be fully evaluated and scored and will contribute to the overall technical score for the firm.</p>
	<p>Clarify whether it is necessary for a foreign company to obtain a local business license for this project.</p>	<p>A foreign company is only required to obtain a business license if they carry out business in Samoa for more than 3 months in a 12month period. If the consultant intends to carry out services in Samoa for more than 3 months within this period, then a Business License is required. Other taxes may apply such as withholding tax, and value added on goods & services tax (VAGST).</p> <p>More tax information can be obtained from the Ministry of Customs & Revenue. Please contact Ms. Susana Tilialo at email stilialo@revenue.gov.ws; and Mr. Ale Misipati Mose at email amisipati@revenue.gov.ws.</p>

Signed:



Rusetaneti Taaloga
SARIP PIU Project Manager